*Pro Bono Accountancy Request Form*

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| 1. **Business Details and Requirements** | |
| **First Name:** | **Surname:** |
| **Organisation Name:** | |
| **Preferred Email Address:** | **Phone Number:** |
| **Type of Organisation:**   * Not-for-Profit, * Charity, * Social Enterprise, * Community Group, * Other (Please Specify) | |
| **What is the timeline for your accounting needs? Urgent (Please explain), In the next 3-6 months, No specific timeline** | **Annual Revenue/Budget (if applicable):** |
| **What accounting services do you need assistance with?**   * Bookkeeping * Tax Preparation * Financial Statements & Reporting * Budgeting & Forecasting * Other (Please specify) | |

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| **2. Additional Notes** |
| **Please briefly describe the mission of your organisation and how our pro bono accounting services could support your goals:** |

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| **3. Additional Notes** |
| **Please share any additional information or special considerations we should know about:** |

**Consent:**

By submitting this form, I confirm that the information provided is accurate to the best of my knowledge. I consent to LKO Accounting reviewing this application and potentially contacting me for further details.

**Submission Instructions:**

Once you’ve completed this form, please email it to [info@lkoaccounting.com](mailto:info@lkoaccounting.com). We will review your application and be in touch shortly.